



**Board Meeting  
Minutes  
April 24, 2018**

**Present:** President Elizabeth Gewecke, Nancy Bryant, The Rev. Robert Bryant, Tabon Chang, Dan Drinkward, Paul Ehrlich, Mary Lou Green, Pam Hummelt, Adam Kobos, The Rev. Nathan LeRud, Brad Lawliss, Malcolm McIver, Georgina Miltenberger, Alicia Morissette, Chris Riser, Nate Schwalbach, Kevin Walkush, Jess Wetsel

**Advisors Present:** Hilary O'Hollaren, Ben Chessar

**Staff Present:** Phillip Craig, Susie Gundle, Peter Kraft, David Lowell, Liz MacDonell, Gretchen Reed, Jon von Behren, Sage Carter, Asha Appel, Ann Sulzer, Jen Bash

**Absent:** The Rt. Rev. Michael Hanley, Mo Copeland, Moira Buckley

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The meeting was called to order at 4:06PM, with the invocation given by Nathan LeRud

**Consent Agenda**

**MOTION:** It was moved by Jess Wetsel and seconded Nancy Bryant to approve the January 27, 2018 minutes. The motion passed unanimously without discussion. Nate, Dan and Brad abstained.

**Acting Head's Report**

- OES is the current state champion in debate for their first time.
- The Lower School Movement Ceremony last week showcased the student's joy in community and physical learning.
- As a parent, Peter was able to hear more about Project X from Anna Rozzi and her team during a recent Inquiry Night.
- The Service Learning coordinators presented their work at PCL last week to describe their work across divisions and draw connections throughout.
- Student protests in March, April's student led townhall meeting at PSU, and last week's national walkout also coincided with our Culture Shock; all events were successful in allowing authentic student voice and representing multiple points of view.
- Mount Hood Climb Service Day is May 9<sup>th</sup> and it is the 30<sup>th</sup> anniversary for the class of 1988.
- Anna Rozzi has been appointed the new Director of Inquiry and Innovation. In addition to continuing to work in the middle school, Anna will oversee the EC3 staff and work inter-divisionally to promote inquiry based approaches in all classrooms.
- Jeffrey Sprague will split his time between LS and EC3. Jem Pritchard of stagecraft and Emily Stone of performing arts will work as "artists in residence" at EC3. Steve Davie is the consultant in residence who will round out the staffing for EC3. The EC3 team will systematize design

work, gather data, and lay a foundation for future fundraising.

## **Governance**

### Trustee Survey

The survey was sent yesterday, please take the time to complete it by June 1, 2018.

### Slate of Trustees

After 5 years on the Board, Moira Buckley has offered her resignation a year early as she was offered a promotion at work. The board is very grateful to the work she's done.

All current officers are finishing their first year and will complete the second year of their term. No vote is required.

### Votes for 2018-19

MOTION: Georgina Miltenberger moved to approve a one year extension to Board President Elizabeth Gewecke's term. Mary Lou Green seconded and the motion passed unanimously.

MOTION: Georgina Miltenberger moved to approve third-year Trustees, Mary Lou Green, Chris Riser and Brad Lawliss to serve a second three year term starting in 2018-19. Pam Hummelt seconded and the motion passed unanimously.

MOTION: The 2018-19 Slate of Trustees has been vetted and approved by the Governance Committee. Georgina Miltenberger moved to approve Dan Bissel, Sarah Raymond, and Lucy Reynolds as new trustees. Paul Ehrlich seconded. The motion passed unanimously.

The Slate of New Trustees will be presented to the Standing Committee of the Diocese in early May for approval. Board members are asked to write welcome notes to new Trustees. Sage will provide addresses once confirmation from the Diocese is received.

## **Program & Operations**

### Upper School Reorganization

After many conversations and listening sessions, Asha has designed a new organizational structure for the US to align work toward a mission driven purpose and a shared vision. Students are at the top of the org chart.

### Discussion:

- What are the measurables you will use for your new goals?
  - o Growth of non-cognitive skills versus content acquisition are very different. Asha's team is working on how growth of non-cognitive skills will be measured.
- What kind of work have you talked about doing on "the culture"?
  - o Cultural shift is slow; it comes from listening and recognizing individual strengths
  - o Must be kid identified and will be worked on with class deans.

### Development

- The Capital Campaign Committee has been assembled with Alicia co-chairing and many trustees involved.
- The Leadership Gift Task Force is going to combine current teams to start fundraising this summer.
- In the last 18<sup>th</sup> months, Liz, Mo and Sara have travelled all over Asia to visit current and former families and ask them to consider a capital donation to the school. It was clear from the feasibility study that the

early buy-in from the dorm community will ensure the strength of the program and encourage domestic fundraising. The work is slow but has already returned profits.

Ben discussed the idea of continuing to build international trust through trips lead by parents, students, and trustees.

## Facilities Update

### **Gym**

- The Building Committee put out an RFP to architects for the Gym and they're expecting 5 proposals to be submitted.
- The Building Committee will be prepared to give Mo the details she needs upon her return for a final decision on selecting an architect.
- The committee has a commitment from the athletic department that they will work in partnership to minimize programming interruptions.
- All plans will be designed with "off-ramps" along the timeline.
- RFPs are due May 4<sup>th</sup> and the committee will meet again on May 8<sup>th</sup>.

We are not, at this point, waiting on fundraising. Time spent now will ensure we don't lose the programming that is currently happening in all divisions.

### **Dorms**

We heard from the feasibility study that we need to find a solution that does not involve new buildings at this point. Dan's estimation is that it will still be a substantial cost to do intermediate repairs including updating fire safety, improving accessibility, and installing new water pipes. There is a good chance that the board will need to make a decision on investment in the dorms by early next year.

- The Dorm question will be added to next year's Board workpan.
- How might we continue to creatively use marketing to highlight what is happening programmatically in the dorms. The goal would be to convey the value of the dorm program to life on campus.