

Friends of the OES Libraries

Meeting Minutes

Tuesday, September 19, 2017, 8:10-9:05 am

Platt Global Classroom

In attendance: Rebecca Thompson (FOESL co-chair), Lara Ingham (OES Head Librarian & LS Librarian), Julie Solomon (FOESL Treasurer), Elizabeth Hutchins, Hilary O'Hollaren, Kristen Cromwell (& Myla), Lucy Shanno, Aishu Deenadayalu, Lisa Goldberg

Minutes submitted by: Rebecca Thompson

Welcome & introductions:

- Co-chairs this academic year will be Rebecca Thompson and Carol Bull. Carol not able to attend today, but expects to be present at future meetings.
- Attendees introduce themselves. We have participants with links to LS, MS, and US.

Summer reading programs:

- LS: tote bags have been ordered and are expected to be distributed this week during students' library classes. Approximately 130 students participated. Any extra tote bags (which were specifically ordered with no dates printed on them for this purpose) will be used as gifts to visiting authors and for other programs in future. Cost is \$550.45. LS library requests help to cover this expense with FOESL funds. FOESL approves covering the full amount.
- MS: May want assistance with gift card reimbursement. Patrick not able to be present today because he's working in the MS library with no assistant available to cover for him during this time. Can discuss at future meeting as needed.
- US: Lara reports that US is considering using tote bags (not a separate order, could use some of the ones that Lara has already procured) as summer reading prizes as well. Erika not present today to comment. Can discuss at future meeting as needed.

Treasurer's report/finances:

- Starting balance: \$5.7K
- Julie reviews source of current funds, history of book fair in past years, brief overview of transitions that FOESL has gone through to reach its current status
- No further income expected with shift away from book fair toward GOBS; we are currently spending down our budget and need to have ongoing conversations about where to best allocate the remaining money
- In recent past, funds have gone toward fund author visits, summer reading, OBOB books, and memorial book collections for former library staff
- Two items outstanding from last year: memorial for Bev Shue and for Hardy Myers
 - Bev Shue: Group discusses last year's purchase of books in LS to honor Patty Walhood. Group agrees that they would still like to move the plan forward to honor Bev, and would prefer to allocate funds toward books rather than a bench. Julie, who knew Bev, will f/u

- w Erika, considering books that may be purchased to honor Bev's memory and placed in US library. \$250 budget confirmed, as discussed last year. They will select some books and bring topic back to 10/17/17 FOESL meeting.
 - Hardy Myers memorial gift will be tabled for now, as no guidance was received from Chris before his departure to indicate what would be the most fitting honor for his father
- LS allocations: Request to cover cost of tote bags approved as above @ \$550.45.
- MS: No requests reported
- US: No requests reported

Author visits:

- Kathryn Otoshi is visiting LS today. FOESL is not paying for this, as library funds have already been allocated toward it. Project involving *Beautiful Hands* planned.
- Historically, FOESL has supported about one author visit each year
- No future LS author visits scheduled at this time, due to budgetary and staffing considerations
- Hope for this year is to distribute author visit funds to MS and/or US
 - US option under consideration is Adam Silvia, December 2017

GOBS updates:

- Reviewed success of last year's GOBS event
- GOBS is scheduled to be held during the week of April 9th, to coincide with National Library Week
- Intention is for event to rotate to different spaces/divisions over subsequent years, to promote all-school inclusion. Was held in LS 2016, US 2017.
- Becca has spoken with Ann Sultzer, Head of MS, about MS hosting. Ann is an enthusiastic supporter of the event and agrees that she would like to have the MS host this year.
- Event has been logged on all-school and MS calendars.
- Will need to confirm location within MS (Commons versus library?) and how to best host event without disrupting other academic activities.
- Schedule is expected to be the same as previous years, with book dropoff on Mon and Tues and student book selection on Wed AM/PM and Thurs AM.

Lou Fernandez Literary Festival updates:

- Reviewed history of LFLF
- Will need to f/u with Erika to see what her vision is for continuing to support it
- Group agrees that collaborating with LFLF continues to be in line with our mission, and we are open to ongoing conversations about what this will look like as LFLF develops over the coming years

Ideas, thoughts, suggestions, follow up discussion:

- Lara notes that her assistant of 8 years, Heidi Hackenjoes, is leaving OES for West Linn library. Her last day at OES will be Fri 9/22. Lara is actively seeking her replacement for a 0.75 FTE position.
- Carol had mentioned to Becca in recent past that she was looking into bringing Read to the Dogs to OES

- Hilary notes that the OES fund may be a source for allowing people to allocate their donations toward a specific use at school. During the meeting, she sends a message to confirm with Liz MacDonell that the libraries are not a specific option that people can currently select, but rather are rolled in to general academics. May be an area of future interest, given that people may be motivated to contribute more when they know that their contributions can be directed at programs they value highly.
- Group considers that US students may be interested in earning service hours for doing book plates for Bev Shue's book collection, especially given that the libraries are short staffed these days. Sue Jensen is noted to run a graphic arts class that may have a particular interest. We will revisit the logistics of the plates at next meeting, once book dimensions and quantity are known.

Upcoming Meeting Dates (all planned for Platt Global Classroom, Tuesdays @ 8:10 am):

October 17

December 5

January 16

February 20

March 20

April 3

May 15