Letter of Financial Commitment

September 1, 2015

Dear parents and guardians,

Thank you for your interest in the 2015/16 Oregon Episcopal School (OES) trip to ____________________. As you consider this choice with your child / ward, we want to make sure that you understand the financial responsibilities of this decision.

1. If your child / ward is selected to participate in the above-named trip, and if you receive a financial aid award that meets your request, the cost of the trip will be billed in one installment. If you are applying for financial aid, the billing account must be current in order to be considered for a financial aid award.

2. Your school billing account must be current by thirty days prior to the trip departure in order to keep the student’s space on the trip, and to maintain eligibility for any financial aid that has been awarded for the trip. If you have questions about billing, please contact Lisa Kave in the OES Business Office, kavel@oes.edu or 503-416-9380.

3. For all international trips, the school will purchase travel insurance for each traveler. The policy includes coverage for trip interruption, cancellation due to family and medical emergencies, and emergency medical care and evacuation during the trip. You will receive a copy of the policy to review for details.

4. We offer trip prices based on a specific number of participants. By committing to participating in the trip, the student and his/her family also commit to paying the trip price posted in the catalogue (minus any financial aid award). If a student withdraws from a trip at any point between the first billing and the date of travel, or is withdrawn by the school due to behavioral or academic violations or an account in arrears, the family will be held responsible for all trip fees and any traveler change fees if an alternate traveler is enrolled.

The opportunity to travel in small groups for intentional, community-driven educational experiences is at the core of OES’s commitment to educating students to become thoughtful and informed citizens of local and world communities. Thank you for considering this opportunity for your child.

Sincerely,

Christina Meyerhoff
Director of Winterim and Off-Campus Programming
meyerhoffc@oes.edu 503-768-3166

By signing below, I agree that my child / ward will participate in the OES trip to ____________________ if s/he is selected to participate and we receive the financial aid award for which we have applied. I agree to accept full financial responsibility for my child’s / ward’s participation in the trip, minus any awarded financial aid, including any non-refundable expenses if my child / ward voluntarily withdraws or is withdrawn from the trip by OES.

Student Name: __________________________________________ Grade: _________

Parent/Guardian name: ________________________________________________

Parent/Guardian Signature: ____________________________________________ Date: _____________